

## JOB DESCRIPTION

<b>Job Title</b>	Lecturer in Sports
<b>Contract</b>	Permanent, Full-time, through a year
<b>Job location</b>	Elm Park Campus, Stanmore Bannister Sports Stadium
<b>Department</b>	Sports
<b>Reports to</b>	Director of Cross College Sports
<b>Salary Range</b>	£27,980 – £44,835 per annum (FTE)

### Job Purpose:

The role involves delivering engaging and high-quality teaching across a range of Sports programmes, with a focus on effective lesson planning, assessment, and providing pastoral support to students. Responsibilities also include contributing to the ongoing development of the curriculum, maintaining high academic standards, and fostering a safe, supportive, and inclusive learning environment across both Stanmore College and Bannister Sports Stadium.

### Duties Specific to the Post:

- To manage the learning activities of students according to their educational needs.
- To teach effectively and efficiently on a range of Sports courses.
- To assess, record and report on the development, progress and attainment of students.
- To develop, monitor and evaluate curriculum provision and learning strategies.
- To prepare assessment and learning materials.
- To act as a tutor as required and provide guidance and support for students within the framework of a college tutorial and pastoral care system.
- Marketing of new and existing provision.
- To maintain discipline among students and safeguard their health and safety both on College premises and when they are engaged in authorised activities elsewhere.
- To maintain communication with internal and external stakeholders with regards to student attainment.

- The post will be positioned at any of these sites – Stanmore College and Bannister Sports Stadium.
- We are committed to maintaining a safe and healthy work environment. The post holder should be willing to undergo first aid training, respond to medical emergencies promptly, and provide immediate assistance to injured or ill employees until professional medical help arrives.
- The postholder may, where appropriate, be required to deliver courses within the Uniformed Public Services curriculum area.
- The postholder may, where appropriate, be required to deliver football coaching sessions.

### **Supporting Students:**

- To interview and assess students ensuring ILP's are developed for individual learners needs.
- Assess students' progress regularly including the timely marking of work and giving feedback, both written and oral.
- Understand and keep up to date with student support and learning support arrangements, ensuring students have full information and making appropriate referrals.

### **Course Management and Administration:**

- To work with colleagues to embed Maths and English into the vocational curriculum.
- To participate in student inductions and contribute to the design of induction programmes.
- To ensure your resources within your subject are kept up-to-date and accessible to students and other staff in liaison with the curriculum managers and the College's Learning Centre.
- To produce reports to provide information to parents/employers.
- To adhere to the departments quality assurance processes including internal verification of project briefs and the assessment of student work taken part in standardisation of grading decision meetings.
- To ensure all records are kept up to date, including the completion of registers, and other required documentation in a timely manner.
- To carry out students' questionnaires and elicit feedback on the quality of teaching and learning.
- To contribute to course reviews including reviews of your subject area and the setting, implementation and monitoring of action plans.
- To keep knowledge and skills up to date through self-study and undertake staff development and secondments relevant to professional needs.

- To develop industrial links with other professionals within the industry to maintain personal research or professional practice in own specialist area for personal progression development

**General:**

- To participate in open evenings and recruitment activities to ensure that potential applicants and students receive accurate information and guidance.
- To participate in the College appraisal scheme and arrangements made for further training and professional development.
- To attend promotional events to publicise college and faculty activities and contribute to the development, promotion and delivery of the team's marketing and recruitment strategies.
- Where appropriate ensure that basic skills initial and diagnostic assessments, are undertaken and that student receive effective learning support.
- To attend team meetings, College and external events as required.
- To participate in curriculum development and new course initiatives within the faculty and wider college.
- To contribute to the overall quality improvement plans and key performance indicators
- To ensure all data is handled in line with General Data Protection Regulations.
- To promote Equality, Diversity and Inclusion and adhere and fully implement the colleges policies and procedures relating to EDI.
- To take appropriate responsibility to provide a secure, safe and friendly learning environment including implementation of the College's Health and Safety Policy.
- Committed to Safeguarding and promoting the welfare of children and vulnerable adults, ensuring that this commitment is demonstrated in all aspects of the role as appropriate.

Further education is an ever-changing service, and all staff are expected to participate constructively in college activities and to adopt a flexible approach to their work. This job description will be reviewed annually during the appraisal process and will be varied in the light of the business needs of the college.

The postholder can be required to carry out any other duties consistent with the grade of the post, at any site on which the College may operate.

**Closing Date:** Monday, 15<sup>th</sup> June 2026

**Interview Date:** Monday, 22<sup>nd</sup> June 2026

**PERSON SPECIFICATION**

**JOB TITLE: LECTURER IN SPORTS**

<b>Criteria</b>	<b>Essential/ Desirable</b>	<b>Possible source of evidence</b>
<b>QUALIFICATIONS</b>		
A good level of education including Maths & English at Level 2 (GCSE or Equivalent)	E	Application form/ Certification
Relevant Sports Degree	E	Application form/ Certification
Full teaching qualification (PGCE, Cert Ed, DIT) or the willingness to work towards one, supported by the College	E	Application form/ Certification
Assessor Award	D	Application form/ Certification
<b>KNOWLEDGE &amp; EXPERIENCE OF</b>		
Experience of working within the sports industry	E	Application Form/ Supporting statement
Recent experience of teaching BTEC, NCFE, NVQ, 1 <sup>st</sup> 4 Sport and Active IQ qualifications	E	Application Form/ Supporting statement/ Interview
Delivery on apprenticeship Framework	D	Supporting statement/ Interview
Up-to-date knowledge of the subject area	E	Supporting statement/ Interview
Knowledge of recent developments in post-16 education	E	Supporting statement/ interview
An understanding of sound equal opportunities practice and a commitment to its implementation	E	Supporting statement/ interview
A sound understanding of safeguarding and prevent. A commitment to safeguarding young people and vulnerable adults and to create a safe learning environment.	E	Supporting statement/ Interview

<b>SKILLS AND ABILITY TO</b>		
Excellent Communication skills, both verbal and written.	E	Supporting statement/ Written exercise/ Microteach/ Interview
Administrative and organisational skills	E	Supporting statement/ Interview
Motivate post-16 students	E	Supporting statement/ Microteach/ Interview
Willingness to work as a member of a team	E	Supporting statement/ Interview
Good digital skills and ability to use IT to deliver the curriculum	E	Supporting statement/ Interview
<b>PERSONAL QUALITIES</b>		
Enthusiastic and highly motivated	E	Supporting statement/ Interview
Commitment to learners and learner achievement	E	Supporting statement / Interview
Commitment to implement College compliance procedures and other policies	E	Supporting statement/ Interview
Flexible approach to work	E	Supporting statement/ interview
Commitment to continuous personal development	E	Application form/ Supporting statement/ Interview