

JOB DESCRIPTION

Job Title	Football Lead Coach
Contract	1 year fixed-term, Part-time, 12 hours per week
Job location	Elm Park Campus, Stanmore Bannister Sports Centre
Department	Sports
Reports to	Director of Cross College Sports
Salary Range	£27,980 - £30,361 (FTE) per annum £9,325.73 – £10,119.32 per annum (Part-time salary)

Job Purpose:

To lead and manage the Stanmore College football programme by delivering high-quality coaching, overseeing training and matches, and supporting the personal and academic development of students. The role includes organising competitive fixtures, handling matchday logistics, and maintaining strong communication with external partners. Additional responsibilities involve contributing to student behaviour management, enrichment activities, recruitment efforts, and building relationships with local schools and community clubs.

Duties Specific to the Post:

- Deliver and lead the football programme (this includes organising training schedules, matches, venues, kits and match officials).
- Organise regular meetings with coaches and feedback to your line manager.
- Ensure that all administrative duties are adhered to, working with the football administrator.
- Take responsibility for students who are behind with work, with support and mentorship strategies.
- Work with tutors and Director of Cross College Sports in relation to managing learners who fall behind by setting progress and reward-based targets.
- Oversee the equipment, taking regular stock checks, ensuring that health and safety initiatives are being adhered to.
- Deliver and oversee recruitment strategies and events, working with the Director of Cross College Sports.
- Take an active role in marketing the new and existing provision.



- Organise and deliver the Year 11 taster sessions (this can be unsociable hours).
- Work with Director of Cross College Sports on weekly scheduling.
- Ensure coaches have regularly updated registers for enrichment activities.
- Performing administrative and organisational tasks related to the work of the College, including participation in meetings arranged for any of the purposes described above.

General:

- Attend team meetings, College and external events as required.
- Ensure all data is handled in line with General Data Protection Regulations.
- Participating in the College appraisal scheme and arrangements made for further training and professional development.
- Promote Equality, Diversity and Inclusion and adhere and fully implement the colleges policies and procedures relating to EDI.
- Take personal responsibility for supporting, promoting and following all College policies in relation to health and safety, safeguarding, equality and diversity and data protection within the scope of the post.
- Committed to Safeguarding and promoting the welfare of children and vulnerable adults, ensuring that this commitment is demonstrated in all aspects of the role as appropriate.

Further education is an ever-changing service, and all staff are expected to participate constructively in college activities and to adopt a flexible approach to their work. This job description will be reviewed annually during the appraisal process and will be varied in the light of the business needs of the college.

The postholder can be required to carry out any other duties consistent with the grade of the post, at any site on which the College may operate.

Closing Date: Thursday, 9th July 2026

Interview Date: Thursday, 16th July 2026

PERSON SPECIFICATION

JOB TITLE: Football Lead Coach

Criteria	Essential/ Desirable	Possible source of evidence
QUALIFICATIONS:		
UEFA B License	D	Application Form/ Certification
Level 2 licence	E	Application Form/ Certification
Level 2 English (GCSE equivalent) Level 2 maths (GCSE equivalent) or willingness to work towards	E	Application Form/ Certification
KNOWLEDGE & EXPERIENCE OF:		
Experience of player development with 16–19-year-olds and/or working on an education programme	E	Supporting Statement/Interview
Playing or coaching experience, whether professional or semi- professional	D	Supporting Statement/Interview
Experience within a management position	D	Supporting Statement/Interview
The ability to development knowledge of, respect for and skills to engage with those of other cultures or backgrounds is required.	E	Supporting Statement/Interview
A sound understanding of safeguarding and prevent. A commitment to safeguarding young people and vulnerable adults and to create a safe learning environment.	E	Supporting Statement/Interview
An understanding of sound equal opportunities practices and a commitment to its implementation.	E	Supporting Statement/Interview
SKILLS:		
Communication skills, both verbal and written	E	Supporting Statement/Interview
Competent computer skills including Word and Excel.	E	Supporting Statement
ABILITY TO:		
Ability to provide technical and tactical knowledge for players' individual and collective development.	E	Supporting statement/ selection task/ interview

Ability to work within a team, both practically and academically	E	Application form/Interview
PERSONAL QUALITIES:		
Enthusiastic and highly motivated.	E	Supporting Statement/Interview
Flexible approach to work	E	Supporting Statement/Interview
Commitment to continuous personal development	E	Application form/Supporting Statement/Interview